Hotel Back Office

For **Microsoft Dynamics 365 Business Central**

Accounting and **Management Control** for hotel chains and hotels

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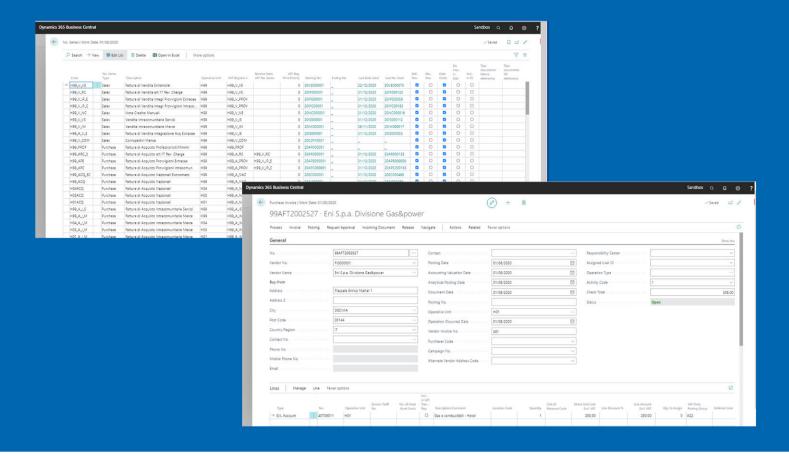
Microsoft

Hotel Back Office

Hotel Management Control arrives in the cloud thanks to Hotel Back Office, the App for Microsoft Dynamics 365 Business Central that allows you to manage the **administration**, **general accounting**, **warehouse** and **Management Control** activities of your hotel or hotel chain from any browser and device, 24 hours a day, 7 days a week, without the constraint of being in the office.

Perfect for general ledger

Hotel Back Office includes specific functions for **administrative and accounting activities**: it is therefore the right tool to keep the general and statutory accounting of **your hotel** or **hotel chain** and formulate the financial statements according to national laws. Nevertheless, the financial statements for the current year are usually closed within the first quarter of the following year and therefore arrive too late to correct strategies and affect business performance. Therefore, to control and be able to influence business in a timely manner, analytical accounting and Management Control are indispensable.

Hotel Back Office integrates and takes full advantage of the power of
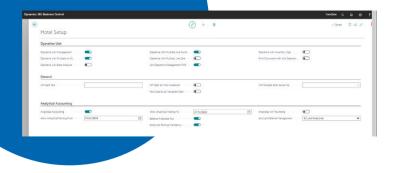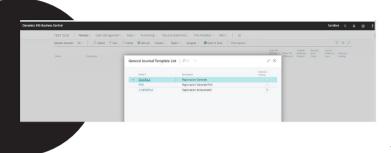the Microsoft Ecosystem

Management Control, the real added value of Hotel Back Office

Thanks to the setup of the best **chart of accounts** for the specific property, to the split of activities by **operating unit** and **department** and to the **allocations of costs and revenues** in analytical accounting, enriched with extra-accounting statistical information, the Hotel Back Office' Management Control features allow you to **constantly monitor**, day by day, on a monthly basis and **on an accruals basis**, all costs and revenues at all levels of your organization, assign them to the correct responsibility
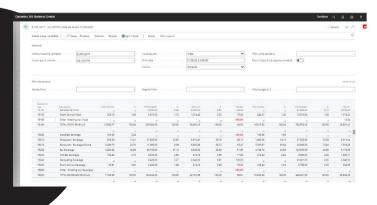
revenue centre and so on and understand what determined them. This will allow you to answer a series of fundamental questions to **assess the health of your hotel or group**:

· How is the business going from an economic and financial point of view?
· What are the minimum revenues to cover management costs?
· How profitable is each department?
· What are the services to push?
· What is the most appropriate sales mix?
· Are there any services that should be outsourced?

The USALI model

Hotel Back Office uses the **USALI - Uniform System of Accounts Reporting for the Lodging Industry**, the reference standard for international hotel accounting: a set of rules for the registration and reclassification of revenues and costs born in 1925 in the United States, constantly updated, designed **specifically for hotel companies** and globally accepted that allow you to prepare analytical balances, define budgets and build comparative reports useful for monitoring the health of your hotel and your hotel chain based on the **analysis of the progressive** Month to Date (MTD) and Year to Date (YTD) data compared to Last Year MTD and Last Year YTD data with the respective differences in value and percentage.

From PMS to Hotel Back Office and Microsoft Dynamics 365 Business Central

Thanks to the PMS Interface app, **Hotel Back Office is integrated with the main international PMS** such as protel and Opera: this ensures that all accounting and non-accounting movements relating to revenues of all departments are acquired daily, after being checked by the administrative staff, to update the general accounting and, thanks to the reclassification rules, the analytical accounting.

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by **NAV-LAB**

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Contact us for a demo or for Hotel Back Office activation

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